

FAX OR E-MAIL COMPLETED FORMS

Fax 866.868.1890 | E-mail orders@surestep.net | Phone 877.462.0711 *Orders cannot be processed if indicated fields are left blank

PATIENT (IF APPLICABLE)					BILLING / SHIPPII	BILLING / SHIPPING					
Date (dd/mm/yy)					Billing Address	Billing Address					
Last Name/Patient ID											
First Name					*City	*City					
DOB Weigh			ht	☐ Male ☐ Fema	le *ST/Prov	*ST/Prov *Zip/Postal Code					
Dx Need by date					☐ Shipping address	☐ Shipping address same as billing					
COMPANY					Shipping Address	Shipping Address					
*Name											
Contact Name					City	City					
*Phone Fax					ST/Prov	ST/Prov			Zip/Postal Code		
E-mail					PO#	PO#					
RETURN I	TEM Please indicate	which	n product you a	are returning.	•						
Product					Product	Product					
☐ Shoes	Size		ize		□ DCO	□ Infant	☐ Pediatric	☐ Adult			
☐ White/Pink	☐ White/Blue ☐ B] Black (Toddler) 🗆 Purple		☐ Criss Crossers	☐ X-Small	☐ Small	☐ Medium	☐ Large		
□ Green	□ Gold	□В	Black (Youth)		☐ SMO Socks	☐ Toddler	☐ Small ☐ Medium				
REASON F	FOR RETURN Ch	eck all	that apply and	add any additior	nal comments you may ha	ave regarding	the merchand	ise.			
Sizing	Service Quality						Additional Comments				
☐ Too Small	☐ Wrong Item Shipp	☐ Defective	Product	☐ Fabric/Material Perfo	Fabric/Material Performance						
☐ Too Large			☐ Battery Malfunctioned		☐ Product Did Not Mee Expectations						
EXCHANG	GE Reorder product i	n the o	correct size/co	lor here (shoes a	re available in toddler size	e 3 - youth size	e 12, half sizes	are not availa	ble).		
Product					Product						
☐ Shoes	☐ Shoes		Size		□ DCO	□ Infant	☐ Pediatric	☐ Adult			
☐ White/Pink	☐ White/Blue		Black (Toddler)	☐ Purple	☐ Criss Crossers	☐ X-Small	☐ Small	☐ Medium	☐ Large		
☐ Green	☐ Gold		Black (Youth)		☐ SMO Socks	☐ Toddler	☐ Small	☐ Medium			
RETURNS: REIMBURSEMENT INFORMATION Existing Surestep Account Those without an existing account must provide the credit card information used in the original purchase. Please call a Surestep Customer Service Representative with any questions you may have regarding your order. Credit Card Number Expiration Date Security Code Discover Visa MasterCard American Express Month Year Signature (as shown an gradit card)											
Signature (as shown on credit card)					Date						

SHIPPING INSTRUCTIONS

These instructions must be followed to receive full reimbursement for your return.

- Returns must be unworn, in the state you received them and in the original packaging
- Merchandise must be shipped in a well-sealed box
- For shoe returns, all listed items must be included: shoes, laces, inserts, shoe box, shoe return form
- For Criss Crossers returns, the pants and battery must be included in the return shipment
- For DCO returns, all listed items must be included: the brace, 3 uprights, 4 elastic bands, 3 headbands For detailed information on returning a specific product, please reference the instruction guide provided with your merchandise

SHIPPING ADDRESS

17530 Dugdale Dr. South Bend, IN 46635

QUESTIONS?

Call 877.462.0711 to speak with a customer service representative