

E-MAIL COMPLETED FORMS

Please e-mail this form along with your new orthometry or measurement form to orders@surestep.net

COMPANY				
Patient Name				Date
Customer Name				Sales Order #
Ship to Address				Need by Date (remake)
City ST/Prov			Zip	
REASON				
SURESTEP WARRANTY				
☐ Patient Growth Within 90 Days		☐ Material Failure Within 90 Days		
OTHER REASONS FOR REQUEST				
MATERIAL		ORDER ERROR		
☐ Fabricated With Incorrect Material		☐ Incorrect Componentry Ordered		
☐ Plaster Mod Error Resulting In Poor Fit		☐ Incorrect Material Ordered		
☐ Fabricated with incorrect pattern		☐ Incorrect Device/Product Ordered		
FINISH WORK		☐ Initial Measurements Incorrect		
☐ Fabricated With Incorrect Trim Lines		☐ Incorrect Pattern Ordered		
☐ Poor Workmanship		☐ Branch Finishing Error		
SHIPPING				
☐ Damage During Transit				
ADDITIONAL INFORMATION				
Provide additional details describing the issues faced with the original device (e.g., Improper fit - describe):				
Instructions for remake request: (e.g. remake with new measurements, etc)				
Additional comments:				
SURESTEP USE ONLY				
RMA:				
Case:				